



Greater Colorado Council National Youth Leadership Training



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| Job Title: | Adult Health Aide | Property: | McNeil Scout Ranch at Peaceful Valley |
| Camp/Department: | NYLT | Salary Level: | VOLUNTEER |
| Location: | 22799 N. Elbert Road Elbert, CO 80106 | Staff Supervisor?: | Yes |
| Reports to: | Course Director (NYLT Related) MSR Health Officer (Health Related) | Certifications Req: | Yes |
| Will Certify Applicant?: | No | Driving Required? | Yes |

Job Summary

Attend to the basic first aid, medication, and paperwork needs in regard to the health of the participants and staff for the assigned NYLT session. Respond to emergencies as needed or requested anywhere on the ranch. Review medical forms prior to the session for completeness. Maintain medication and health logs and paperwork as required. National Standards set the requirements for the Health Aid position.

Job Description

ROLE AND RESPONSIBILITIES

- Be well-versed in both general medical and “emergency” situations.
- Feel comfortable working with youth in a camp environment.
- Takes responsibility for all medication for youth (anyone under 18) at camp. Administers medication, maintains logs, and helps maintain inventory of OTC medication in the NYLT Health Lodge.
- Performs First Aid on campers and staff. Logs all care provided. Is available at all times for any medical needs that come up.
- Inform the MSR Health Officer about campers or staff who carry life-saving medication(s) and those who may present a risk for injury or illness.
- Inform the MSR Health Officer when any campers or staff members are sent off camp for any reason.
- Responds to needs for medical around camp. The primary role is to assist with NYLT, however in certain situations may be asked to help the Ranch Health Staff.
- Calls the MSR Health Officer if assistance is needed, for major injuries or medical needs and emergencies.
- Ensures all required paperwork is completed for each participant and staff member
- Conducts a medical re-check for every participant and staff member upon check-in at camp.
- Be familiar with and direct the camp emergency procedures as directed by the MSR Ranch Director as needed.
- Coordinate and inform the MSR Ranch Director and NYLT Course Director of all issues while on site. Assist with investigations and response as needed. Report issues with participants and staff immediately.
- If you have any questions, you must work with the Council Coordinator and the MPV Health Staff to get the answers.
- Assist in cleaning camp areas and buildings. This includes removing trash, cleaning restrooms and showers, and making sure the Health Lodge is ready for the next program.
- Other duties as assigned.



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CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, First Aid (Prior to Start of Camp, NOT provided by the Council)
- Wilderness First Aid (Prior to Start of Camp, NOT provided by the Council)
- Youth Protection (Online Prior to Camp)
- Orientation from the Council Medical Director and Health Team (Required, prior to start of camp)
- Medication Administration Training (Online and in person, the in person portion will be provided by Council)
- Other training as required by Council and NYLT Management

Required for the Job

- Must be at least 21 years of age
- Must be a current member of Scouting America.
- Must be able to read, speak, and write the English language
- Must be able to respond to medical emergencies around camp
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions.
- Must be able to respond to emergencies on camp in varying weather conditions.
- Must be able to pass a background check from the TRAILS database, CBI, and FBI
- Must complete all required State, Council, and National Trainings, and paperwork on time.
- Must take the mandatory trainings required by Greater Colorado Council (med admin, camp doc, etc)
- Encouraged to have completed Wood Badge as a Participant

Directly Supervises

- Youth Health Aides (if on course)

Additional Notes

NYLT Policy on missing Staff Development (includes Staff Developments, All Hands, and other trainings required by council) Dates.

If you need to miss one Staff Development meeting, you need to have a conversation with your NYLT Scoutmaster, NYLT Senior Patrol Leader, and your Parent(s)/Guardian(s).

If you need to miss a second Staff Development meeting, you need to have a conversation with your NYLT Scoutmaster, NYLT Senior Patrol Leader, the NYLT Course Director, and your Parent(s)/Guardian(s).

If you need to miss a third Staff Development meeting, you will need to have a conversation with the Council Coordinator and your Parent(s)/Guardian(s). This conversation will likely end in you being asked to not staff NYLT for the year, as we need staff to be able to commit to the entire process of NYLT, staff development through graduation on course.