



Greater Colorado Council National Youth Leadership Training



Job Title:	Youth Quartermaster	Property:	McNeil Scout Ranch at Peaceful Valley
Camp/Department:	NYLT	Salary Level:	VOLUNTEER
Location:	22799 N. Elbert Road Elbert, CO 80106	Staff Supervisor?:	No
Reports to:	Asst. Senior Patrol Leader Logistics	Certifications Req:	No
Will Certify Applicant?:	Not Required	Driving Required?	No

Job Summary

Facilitate supplies and food distribution to NYLT troops, patrols, and staff.

Job Description

ROLE AND RESPONSIBILITIES

- Attend all Staff Development Trainings in person (including All Hands, Staff Developments, and other trainings as required by Council.)
- Maintain an inventory of supplies and where they are being distributed.
- Sort food and supplies to be distributed to patrols.
- Maintain cleanliness and organization of the quartermaster area.
- Work with the Adult Quartermaster team in the coordination of food needs.
- Check refrigerator and freezer temperatures and record these two (2) times daily.
- Perform minor maintenance on NYLT supplies.
- Assist with the leadership in service projects.
- Modeling the core learning and leadership messages of the NYLT syllabus.
- Be familiar with camp emergency procedures.
- Help recruit youth participants.
- Report all issues with participants or staff to the NYLT Scoutmaster and MSR Ranch Director as necessary.
- Assists in teaching the NYLT Syllabus to the participants.
- Complete duties assigned by the ASPL or Adult Quartermaster.
- Assist in cleaning camp areas and buildings. This includes removing trash, cleaning restrooms and showers, and making sure the QM areas are ready for the next program.
- Other duties as assigned.

CERTIFICATIONS & REQUIRED TRAINING

- CPR, AED, and First Aid Training (Not provided by camp, Recommended)
- Youth Protection (Online Prior to Camp)
- Other training as required by Council and NYLT Management

REQUIRED FOR THE JOB

- Must be able to read, speak, and write the English language
- Must be able to work outdoors at an elevation of 7,000+ feet above sea level in varying weather conditions
- Must be able to pass a background check from the TRAILS database, CBI, and FBI
- Must complete all required State, Council, and National Trainings, and paperwork on time.
- Must be 14 years of age or older.
- Must be a current member of Scouting America.

Directly Supervises

- None

Additional Notes



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NYLT Policy on missing Staff Development (includes Staff Developments, All Hands, and other trainings required by council) Dates.

If you need to miss one Staff Development meeting, you need to have a conversation with your NYLT Scoutmaster, NYLT Senior Patrol Leader, and your Parent(s)/Guardian(s).

If you need to miss a second Staff Development meeting, you need to have a conversation with your NYLT Scoutmaster, NYLT Senior Patrol Leader, the NYLT Course Director, and your Parent(s)/Guardian(s).

If you need to miss a third Staff Development meeting, you will need to have a conversation with the Council Coordinator and your Parent(s)/Guardian(s). This conversation will likely end in you being asked to not staff NYLT for the year, as we need staff to be able to commit to the entire process of NYLT, staff development through graduation on course.